



Bus Stops:

The Superintendent or designee will determine designated bus stop locations. Stops will be in compliance with California laws and only in locations deemed safe by the California Highway Patrol. If a parent believes a "bus stop" is unsafe, he/she should contact the Transportation Coordinator. The Transportation Coordinator will evaluate the concern and seek CHP input, if necessary.

Rules and Information for Students & Parents:

Students should be at their "designated bus stop" five minutes prior to bus arrival time. Students should stand still in their designated area as the bus approaches and should be at least twelve (12) feet back from where the bus will pull in and stop. DO NOT run to the bus as it approaches. Always wait for the door to open. If you drop something outside the bus, **DO NOT GO AFTER IT**. Tell the bus driver immediately and he/she will assist you in retrieving the item.

Students must board the bus, and exit on the same side of the road as they live. An exception will be made if parents bring children to meet the bus at a designated bus stop and remain with them until the bus arrives. Students are required to follow school rules and safety procedures while walking to and from their bus stop. At no time will students be allowed to cross a street.

Kindergarten students and students in isolated areas will not be dropped off at a bus stop unless a parent/guardian or responsible person (with written permission from the parent) is present to receive the student. These students will be taken back to the school and will need to be picked up at the school. If the school bus arrives early at the bus stop, the driver will wait until the scheduled time before leaving. If the bus is on time or late arriving at a stop it will stop only if there are children present. It is the parent's responsibility to notify the school of their intent to have their children ride the school bus. School bus stops are selected by the level of safety and require approval from the California Highway Patrol. Students will not be allowed to get off at stops other than their own unless the parents have furnished the driver/school with a written request for the change in bus stop.

BUS INFORMATION SHEET: Included in the handbook is a bus information sheet that must be reviewed with the student, filled out and signed by the parent/guardian, and returned to the school before riding the bus. All students must return the bus information sheet, as even those students who regularly arrive at school by car will ride the bus for field trips.

Student Behavior:

Each child is expected to know and comply with school bus rules and to obey directions and/or instructions from the bus driver. Each parent should read and discuss the school bus rules with their children, making sure they understand the importance of good conduct. The following rules apply to all students. The school bus driver has jurisdiction over student conduct while students are loading, unloading, riding a bus, or waiting for the bus at a designated bus stop.

Students, when boarding the school bus, shall take a seat in a safe and timely manner, sitting upright in the seat, and their feet out of the aisle, so as not to interfere with students who are entering or leaving the bus. If the bus is equipped with seatbelts, the student is required to wear them at all times. Students should not be out of their seats unless they are under the direction of the driver, or when the door is open and the student is boarding or exiting the school bus. By tradition, the back seats of the bus are reserved for the older middle school students; however, seating arrangements may be changed at the discretion of the driver.

In order for the driver to be able to pay attention to driving the bus, students must not cause disturbances such as; being excessively noisy, using any form of disrespectful language, throwing articles inside or out of the bus, moving/changing seats, or being rude or discourteous to others.

NO hands, arms, or any other body parts may be extended through the open window.

Violation of rules will be reported to the Transportation Coordinator. Disciplinary actions, including loss of bus riding privileges will be administered through the school principal's office. Drivers may, however, use such corrective measures as assigned seating, for minor infractions. The driver will expel no student from the bus without first notifying the principal, and the parent or guardian.

Parents or guardians will be notified of any misconduct serious enough to prompt the writing of a "school bus incident report". An attempt to notify parents will be made on the same day as the incident takes place.

Parents or guardians shall be liable for all damage to a school bus by their children.